

cp\_street\_1  
cp\_street\_2  
cp\_pb  
cp\_pcode cp\_city cp\_state  
cp\_country  
Phone: cp\_phone  
Fax: cp\_fax  
Web: cp\_web  
Email: cp\_email

Our ref: document reference  
keyword2: value2  
keyword1: value1

rc\_affil\_name  
rc\_affil\_division\_1  
rc\_affil\_division\_2  
rc\_affil\_street\_1  
rc\_affil\_street\_2  
rc\_affil\_pb  
rc\_affil\_pcode rc\_affil\_city rc\_affil\_state  
rc\_affil\_country

Attn: rc\_hon rc\_firstname rc\_oth rc\_surname rc\_lin - rc\_affil\_job\_title\_1 - rc\_affil\_job\_title\_2  
Followed by: sd\_hon sd\_firstname sd\_oth sd\_surname sd\_lin - sd\_phone - sd\_email

place, on date

Purchase Order valid until validity\_date  
All amounts in Euros

Qty	Description	VAT rate	TF Unit Price	TF Price
2	Element 1 detailed description 1.1 detailed description 1.2	19-60%	10-07	20-14
1-5	Element 2 detailed description 2.1 detailed description 2.2	19-60%	20-07	30-11
1-55	Element 3 detailed description 3.1 detailed description 3.2	19-60%	30-07	46-61

agreement introduction: line 1  
agreement introduction: line 2

TF Total	96-86
VAT 19-60%	18-99
IT Total	115-85